



Urban Initiatives



Glendale/Burbank Homeless Solutions Project

Meal Program

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Glendale/Burbank Homeless Solutions Project

Project Description

The City of Glendale in partnership with the City of Burbank will administer the Glendale/Burbank Homeless solutions project to provide enhanced resources to local chronic homeless individuals and families, to help them obtain and maintain permanent housing. Urban Initiatives, a local homeless service provider, will operate this pilot project at the Glendale Armory (Glendale, California).

The Glendale/Burbank Homeless Solutions Project consists of 50 beds for individuals and families and it will operate from December 15, 2011 through March 15, 2012. Individuals and families will be placed in the Project in advance and by referral only. The Project is not a drop-in program.

The Project will:

- prioritize those persons who were identified as the “most vulnerable” as the result of the vulnerability survey that was administered last spring by the Glendale Homeless Coalition and the Burbank Temporary aid Center (B-TAC);
- serve those persons who have been chronically homeless on the streets of Glendale and Burbank and referred by City of Glendale and City of Burbank Outreach teams; and,
- serve those persons who continuously move in and out of homelessness while living in Glendale or Burbank.

Such persons must:

- complete an intake and assessment;
- agree to work with program staff to access mainstream resources, including but not limited to GR, Food Stamps, TANF, SSI, SSDI, Veterans Benefits, Savings, plan, accessing mental health services, health services, agree to program rules and adhere to Good Neighbor Policy; and
- agree to participate in HMIS
- agree to participate in housing search and placement.

To learn more about the referral process or the Homeless Solutions Project, please visit the Homeless Services Webpage at http://www.ci.glendale.ca.us/parks/homeless_services.asp



URBAN INITIATIVES

**We need your support
for the
Glendale/Burbank Homeless Solutions Project
Meal Program!**

We need volunteer groups to provide hot meals for our homeless residents from December 15, 2011 – March 15, 2012. For families, corporate, faith-based, civic or social groups that would like to assist, please contact:

Sofia Herrera: SofiaHerrera@urban-initiatives.org (626) 304-3753 or,
Mark Bradshaw: MarkBradshaw@fuller.edu (626) 304-3787.

Project Location: **Glendale Armory**, 220 Colorado Street. Glendale, CA 91205
Blackout days and location TBA

Dinner Arrival: 6:00 PM (to the Armory unless otherwise indicated).

Dinner Served: 6:30 PM – All volunteers are encouraged to eat with residents.

Dinner Clean up: 7:30 PM

If there is a last minute emergency or delay, please contact Antonio Martin from Urban Initiatives at 818-551-6924 during the day, or Clarence Pulliam at 626-233-9978 from 4:30 to 10:30 PM.

Dinner Suggestions: Purchase, prepare (at your facility) and serve 50 hot, nutritious dinners on site, once a week, once a month or as you are able during the months of operation.
(Do not forget to include food for your volunteers).

- Main dish
- Vegetable or salad
- Whole grain/starch (potatoes, rice, pasta)
- 3 Gallons of milk and 3 Gallon containers of water.
- Dessert

Sack lunches suggestions:

- A sandwich – whatever your family eats
- Chips or snack mix
- Fruit or veggie, fresh or individual pkg.
- Cookie, cake, or dessert
- Juice drink or water (does not have to be in bag)
- napkin



URBAN INITIATIVES

Glendale/Burbank Homeless Solutions Project

Dinner Assignment Information

(This confirmation will be sent to you once you sign up)

Location: Glendale Armory, 220 East Colorado Street, Glendale, CA 91205, unless otherwise noted.

You () have agreed to bring dinner prepared and ready to serve 50 clients (plus dinner for your volunteers) on _____.

- Please include:
 - An entrée
 - Vegetables or salad
 - Dessert
 - Whole grain/starch (potatoes, rice, pasta, rolls)
 - 3 Gallons of milk and 3 Gallon containers of water.
 - Please provide paper and plastic products
- A hot meal should be hot when served. There is limited use of the Armory Kitchen, which does not include extensive use of the oven/stove.
- Please arrive by 6:00 PM. Dinner is to be served at 6:30 PM. Come to main entrance and ask for Clarence Pulliam (weekdays) or David Sensente (weekends) and they will direct you to the kitchen and answer any questions.
- Bring at least 4 people to serve including at least one adult. Children under 14 are NOT encouraged, and all youth are to stay with parents.
- Volunteers are encouraged to eat with clients.
- Please take home all leftovers because there is no storage
- Use paper towels and spray bottle to wipe down the food service area and tables.
- Please wear gloves when serving the food. Long hair should be tied back.
- Restroom facilities are on-site.
- If there are problems or if you have questions, see a member of the staff.
- Thank you for your kindness and concern for our residents.

Questions?

Sofia Herrera, 626-304-3753 SofiaHerrera@urban-initiatives.org

Mark Bradshaw, markbradshaw@fuller.edu

Note: If there is a last minute emergency or delay, please contact Antonio Martin from Urban Initiatives at 818-551-6924 during the day on weekdays, or Clarence Pulliam at 626-233-9978, from 4:30 to 10:30 PM. Over the weekend contact: David Sensente, 626-627-7431.



URBAN INITIATIVES

Glendale/Burbank Homeless Solutions Project

Sack Lunches Assignment Information (This confirmation will be sent to you once you sign up)

Location: Glendale Armory, 220 East Colorado Street, Glendale, CA 91205, unless otherwise noted.

You () have agreed to donate Sack Lunches prepared for 50 clients on _____.

- Come to main entrance and ring the bell or knock on the door. Ask for Clarence Pulliam (weekdays) or David Sensente (weekends) and they will direct you to the kitchen and answer any questions.
- You may include:
 - A sandwich – whatever your family eats
 - Chips or snack mix
 - Fruit or veggie, fresh or individual pkg.
 - Cookie, cake, or dessert
 - Juice drink or water (does not have to be in bag)
 - napkin
- Please date the bag for the date to be eaten (the next day after your deliver)
- Please deliver the sack lunches by 6 PM on the date shown above.
- There are refrigerators available at the Armory/alternate location where the lunches will be stored for the night.
- There are mustard & mayo packets available on site, or you can include your own. Please do not put mayo directly on the sandwich as it may be out of the refrigerator for some time before the client eats it.
- Thank you for your kindness and concern for our residents.

Questions? Sofia Herrera, 626-304-3753, SofiaHerrera@urban-initiatives.org

Mark Bradshaw, 626-304-3787, markbradshaw@fuller.edu

Note: If there is a last minute emergency or delay, please contact Antonio Martin from Urban Initiatives at 818-551-6924 during the day on weekdays, or Clarence Pulliam at 626-233-9978, from 4:30 to 10:30 PM. Over the weekend contact: David Sensente, 626-627-7431.